

**PROPOSAL
INFORMATION**

8/19/02

1. **Description of Proposal & Design Intent** - typed on 8 ½" x 11" sheets: Describe the total proposal and how it complies with the Design Review Criteria, the CB, Downtown, NB, Transition Area or other relevant design criteria of the Land Use Code. Relate the criteria to the site; structure's, existing and proposed; planting; the context of surrounding environment; transition zoning (if applicable); parking (include number of proposed spaces by use); building area by use, building height and square footage; concomitant or legal agreements (identifying by name and file or recording number all concomitant agreements, rezone conditions, parking agreements, or any other legal agreements affecting site development; attach a copy of each agreement); and overall consistency with plans and policies.
2. **Building Materials & Color Samples** - Provide samples on 8 ½" x 11" sheet of paper or attached to elevation drawing. Provide samples of exterior materials and/or colors, keyed to elevations of the building. Provide details of and color samples of exterior architecture features (i.e., awnings, arcades) and street furniture.
3. **Amenity Plans/Elevations/Proposed Amenity Chart (2 copies)** - Provide conceptual designs to scale, including plan section, elevation, and perspective. Diagram on a separate sheet for all proposed site-related amenities, plazas, landscape features, arcades, etc. Note in square feet or linear feet as appropriate.
4. **Bird's Eye Perspective** - Include the surrounding adjacent properties, correctly proportioned, with visual contrast between proposed and existing development, OR Massing Model: Include, at minimum, contours at a 2-foot interval and adjacent existing and proposed structures; 1" = 20' or 1" = 30'.